

**TOWN OF CARLTON LANDING
REGULAR MEETING OF THE CARLTON LANDING ECONOMIC DEVELOPMENT
TRUST**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as
the Carlton Landing Academy Cafeteria
Saturday; July 18, 2020; 8:00 a.m.

MINUTES

1. Call to Order

The meeting was called to order at 8:00 a.m. with Mayor Chinnici presiding.

2. Roll Call

Mary Myrick (video/teleconference)
Chuck Mai (video/teleconference)
Kris Brule (video/teleconference)
Joanne Chinnici (video/teleconference)

Absent: Clay Chapman

Consent Items

3. Approval of Minutes:

- a. Regular Meeting of the CL Economic Development Trust of June 20, 2020

MOTION: A Motion was made by Mai and seconded by Chinnici to accept the consent agenda as presented.

AYE: Chinnici, Myrick, Brule, Mai
NAY: None

4. Acknowledge receipt of Claims and Purchase Orders Report

5. Items Removed from Consent Agenda.

6. Consider, discuss and approve awarding Alley Improvement Project Phase 1A to the lowest and best proposal, SHW Construction, Goldsby, OK for \$138,225.36, removing 2” Type B Asphalt Paving from proposal, or take any other appropriate action.

After several attempts to obtain bids and visit with contractors for submitting a proposal, we received a proposal for all phases of the Alley Improvement project. The total construction cost for the Alley Improvement project is estimated at \$570,113.34. There will be no additional engineering costs and the projected project management costs will be \$39,908.00. The 2008 TIF Note provided \$180,000 for Alley Improvements. SWH Construction, Goldsby OK worked with us on overall phasing and of the Phase 1 project

to get the scope to be within the Town's available funds. The proposal for Phase 1 A is \$172,625.36, however; by removing the last 2" asphalt overlay we can reduce the cost by \$34,400.00. This puts the Phase 1A project award at \$138,225.36. The project budget outlines the other costs associated with the project which includes engineering, surveying, permits, management fee and contingency.

MOTION: A Motion was made by Chinnici and seconded by Mai to award the Alley Improvement Project to SWH Construction, Goldsby OK.

AYE: Chinnici, Myrick, Brule, Mai
NAY: None

7. Reports
 - a. Financial Reports (See attached)
 - b. Town Administrator Report (See in Board of Trustees Minutes)
 - c. Legal Reports, Comments, and Recommendations to the Governing Body. None
8. Recognize Citizens wishing to comment on non-Agenda Items.
None
9. Comments and questions by Governing Body members regarding items for future consideration.
None
10. Adjournment

There being no further business, a motion was made and seconded to adjourn the meeting at 8:11 a.m., July 18, 2020

Mayor

Attest:

Town Clerk

Town of Carlton Landing
Alley Renovations
Phase I
7/10/2020

Title

	Contract Budget	Previously Invoiced	Current Period	Cost to Date	Balance to Finish	Projected Costs	Budget Variance
1000 Soft Costs							
1001 Permits	607.71				607.71	607.71	0.00
1002 Blueprint Costs	142.62				142.62	142.62	0.00
1003 Soils Engineering					0.00	0.00	0.00
1004 Civil Engineering	13,000.00				13,000.00	13,000.00	0.00
1005 Surveying	3,200.00				3,200.00	3,200.00	0.00
1006 Portable Toilet					0.00	0.00	0.00
2000 Site Improvements - Rough							
2001 Alley Improvements	138,225.36				138,225.36	138,225.36	0.00
2002					0.00	0.00	0.00
Change Orders							
6001					0.00	0.00	0.00
6002					0.00	0.00	0.00

BUDGET SUMMARY

	Contract Budget	Previously Invoiced	Current Period	Cost to Date	Balance to Finish	Projected Costs	Budget Variance
1000 Soft Costs	16,950.33	0.00	0.00	0.00	16,950.33	16,950.33	0.00
2000 Site Improvements - Rough	138,225.36	0.00	0.00	0.00	138,225.36	138,225.36	0.00
6000 Change Orders	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL:	155,175.69	0.00	0.00	0.00	155,175.69	155,175.69	0.00
Contingency 10%	15,517.57	0.00	0.00	0.00	15,517.57	15,517.57	0.00
SUBTOTAL:	170,693.26	0.00	0.00	0.00	170,693.26	170,693.26	0.00
7001 Project Management 7%	11,948.53	0.00	0.00	0.00	11,948.53	11,948.53	0.00
Original Contract Amount	182,641.79	0.00	0.00	0.00	182,641.79	182,641.79	0.00
						180,000.00	-2,641.79

