

**TOWN OF CARLTON LANDING
REGULAR MEETING OF THE CARLTON LANDING ECONOMIC DEVELOPMENT
TRUST**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as
the Carlton Landing Academy Cafeteria
Saturday; May 16, 2020; 8:00 a.m.
This meeting was video conferenced

MINUTES

1. Call to Order

The meeting was called to order at 8:00 a.m. with Mayor Chinnici presiding.

2. Roll Call

Mary Myrick (teleconference)
Chuck Mai (teleconference)
Kris Brule (teleconference)
Clay Chapman (teleconference)
Joanne Chinnici (teleconference)
Jan Summers (teleconference)
Renee Norman (teleconference)
Kay Wall (teleconference)
Greg Buckley, present

Consent Items

3. Approval of Minutes:

- a. Regular Meeting of the CL Economic Development Trust of April 18, 2020

MOTION: A motion was made by Mai and seconded by Brule to accept the consent agenda as presented.

AYE: Chinnici, Myrick, Mae, Chapman, Brule

NAY: None

4. Acknowledge receipt of Claims and Purchase Orders Report

5. Items Removed from Consent Agenda.

6. Reports

- a. Financial Reports (None to report)
b. Town Administrator Report (See attached)

- c. Legal Reports, Comments, and Recommendations to the Governing Body. None
- 7. Recognize Citizens wishing to comment on non-Agenda Items
None
- 8. Comments and questions by Governing Body members regarding items for future consideration.
None
- 9. Adjournment

There being no further business, a motion was made and seconded to adjourn the meeting at 8:04 a.m., May 16, 2020

Mayor

Attest:

Town Clerk

Town Administrator's Report – May 16, 2020

- Alley Improvements –we received no Bids on round two of bidding the project. We are looking into our options under the Competitive Bidding Act to see if we can directly work with one or two contractors to negotiate a price or if we will need to still bid the project. Mike K. and I met with SWH Construction on Friday to review the alley project. They indicated they may have an interest in submitting a bid or negotiating a price – depending on which way we have to go.
- Entrance Road – The County is currently working on the road. The rain has created some minor difficulties, but over all the road is shaping up nicely. We have the Warranty Deed signed so the County will be able to start working on the road drainage at any time.
- Corp Partial Construction Waiver Request – In March I had submitted a letter to the Corp of Engineers requesting a partial waiver on their construction restriction. The construction restriction is related to the overflow issues on lagoons last year. My request was to allow expansion of the Natural Playground area for new play elements and 1-2 cabins. The Corp denied the request. The construction restriction is in place until we can get something from DEQ that RWD is in compliance with consent orders.
- Fire Mutual Aid Agreements – I have been working on getting new Mutual Aid Agreements with Longtown Fire District, City of Eufaula, and Canadian Fire District. The Longtown Fire Chief was hesitant and has concerns on being able to respond to tall structure fires – they do not have a ladder truck. City of Eufaula was receptive and willing to assist – but would like to see if we can get additional back-up. I have not been able to reach the Fire Chief for Canadian Fire District.
- TIF Committee – I met with the TIF Committee to have their input and general budget support for forecasting revenue and possible projects. I have developed a five year forecast model for revenues with the possible projects and allocation by year. We still have work to do, FY 21/22 shows a negative balance between revenue and projects. We will know more when we get Estimate of Needs in July/August.
- Mailboxes – The Post Office informed Dr. Summers that there were only a couple unassigned mailboxes left. I have started to work with David and Grant on possible location for additional mailboxes.
- Performance Evaluation – I have prepared an evaluation form for my annual performance evaluation. I will distribute to the Board and we can plan on having either a special meeting or as part of June Trustees meeting.