

**TOWN OF CARLTON LANDING  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as  
the Carlton Landing Academy Cafeteria  
Saturday; April 18, 2020

Immediately following the Regular Meeting of the Carlton Landing Economic Development Trust

This meeting shall include videoconference/teleconference participation.

Members attending remotely (videoconference/teleconference) shall be:

Mary Myrick (video/teleconference)  
Clay Chapman (video/teleconference)  
Chuck Mai (video/teleconference)  
Kris Brule (video/teleconference)  
Joanne Chinnici (video/teleconference)  
Members attending physically shall be:

Members of the Public who would like to participate via video/teleconference:

Join Zoom Meeting

<https://voiply.zoom.us/j/7712678360>

or

1 346-248-7799 or 1 669-900-6833

Meeting ID#: 771 267 8360#

There is no Participant ID so just hit #

To sign up to speak on an agenda item or “Citizens wishing to comment,” or ask questions about the meeting, email City Clerk at [jansummers@me.com](mailto:jansummers@me.com) or call (918)707-5005 at least thirty (30) minutes prior to beginning of the meeting. Request to speak shall include speakers name, address, phone number and agenda item or topic to discuss.

Participants who wish to speak will be placed on mute until the Mayor recognizes the caller to speak.

Citizens will be limited to three (3) minutes to speak.

You may also use the “Raise Hand” feature during the item you wish to comment on.

**NOTICE AND AGENDA**

1. Call to Order
2. Roll Call

Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote).

However, any Trust member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

3. Approval of Minutes:
  - a. Regular Meeting of the Board of Trustees of March 21, 2020
  - b. Special Meeting of the Board of Trustees of April 1, 2020

4. Acknowledge receipt of Claims and Purchase Orders Report
5. Items Removed from Consent Agenda
6. Consider, discuss and accept the Annual Financial Statements and Independent Auditor’s Reports for Fiscal Year ending June 30, 2019 as prepared by Elfrink and Associates, or take any other appropriate action.
7. Consider, discuss and approve Ordinance \_\_\_\_\_ regarding the use of fireworks within the Town of Carlton Landing, Oklahoma; providing definitions; and setting forth conditions regarding discharging of fireworks, permit requirements to discharge fireworks, sales of fireworks, licensing to sell fireworks, insurance requirements; violation and penalty for violation of this Ordinance; and declaring an emergency, or take any other appropriate action.
8. Discuss and provide direction to Staff, if necessary, regarding policies, practices and operations of the Town of Carlton Landing related to coronavirus (COVID-19) or take any other appropriate action.
9. Reports
  - a. Sales Tax Revenue and other Financial Reports
  - b. Town Administrator
  - c. Legal Reports, Comments, and Recommendations to the Governing Body
10. Recognize Citizens wishing to comment on non-Agenda Items  
 Under Oklahoma Law, the Board of Trustees are prohibited from discussing or taking any action on items not on today’s agenda. Citizens wishing to address the Board may email City Clerk at jansummers@me.com or call (918)707-5005 at least thirty (30) minutes prior to beginning of the meeting. Request to speak shall include speakers name, address, phone number and topic to discuss. Participants who wish to speak will be placed on mute until the Mayor recognizes the caller to speak. You may also use the “Raise Hand” feature and speak when recognized by the Mayor. Citizens will be limited to three (3) minutes to speak.
11. Comments and questions by Governing Body members regarding items for future consideration.
12. Adjournment

**I certify that the foregoing Notice and Agenda was posted in prominent view at 10 Boulevard, Carlton Landing, Oklahoma, also known as “the High School Classroom” at \_\_\_\_\_ M on the \_\_\_\_th day of April 2020, being at least 24 hours prior to the Regular Meeting described above.**

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**Signature of Person Posting the Agenda**

**Jan Summers**  
**Printed Name of Person Posting the Agenda**