**TOWN OF CARLTON LANDING**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as

the Carlton Landing Academy Cafeteria

Saturday; June 15, 2019

Immediately following the Regular Meeting of the Carlton Landing Economic Development Trust

**NOTICE AND AGENDA**

1. Call to Order

2. Roll Call

3. Sales Tax Revenue and other Financial Reports

4. Consent Agenda: Consideration and Action

a. Approval of Minutes:

5.18.19 Minutes Regular Meeting Board of Trustees

b. Approval of payment of Claims and Purchase Orders

5. Administrative Reports

6. Discussion, Consideration, and Action to Approve **A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF CARLTON LANDING, OKLAHOMA APPROVING A YEAR END BUDGET ADJUSTMENT FOR THE FISCAL YEAR 2018-2019 AND PROVIDING FOR AND EFFECTIVE DATE**

7. Discussion, Consideration, and Action to Approve the Budget & Budget Documents for fiscal year 2019-2020 including Resolution 2019-06-60 **A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF CARLTON LANDING, OKLAHOMA, APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF CARLTON LANDING, OKLAHOMA FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020**

8. Discussion, Consideration, and Action to Approve a letter to engage Elfrink and Associates, PLLC to conduct the Town of Carlton Landing Audit for the fiscal year ending June 30, 2019

9. Discussion, Consideration, and Action to Approve an **EMPLOYMENT AGREEMENT BETWEEN THE TOWN OF CARLTON LANDING, OK AND J. GREGORY BUCKLEY, AS ADMINISTRATOR OF THE TOWN OF CARLTON LANDING**

10. Discussion, Consideration, and Action to Approve Ordinance 2019-06-36 **AN ORDINANCE ADOPTING AN EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE TOWN ADMINISTRATOR FOR THE TOWN OF CARLTON LANDING, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF TOWN OF CARLTON LANDING, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR NON-ALIENATION OF BENEFITS AND LOSS OF BENEFITS FOR CAUSE; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; PROVIDING FOR EMPLOYER PICKUP OF REQUIRED CONTRIBUTIONS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.**

10a. Discussion, Consideration, and Possible Action to adopt the emergency section of the foregoing ordinance

11. Discussion, Consideration, and Action to Approve Resolution 2019-06-61 **A RESOLUTION OF THE TOWN OF CARLTON LANDING ADOPTING BY REFERENCE THE TRUST INDENTURE TITLED "OKLAHOMA MUNICIPAL RETIREMENT FUND" AND AUTHORIZING THE MAYOR AND CLERK TO EXECUTE THE AGREEMENT TO POOL FUNDS WITH OTHER OKLAHOMA CITIES AND TOWNS FOR THE PURPOSES OF ADMINISTRATION, INVESTMENT, AND MANAGEMENT.**

12. Discussion, Consideration, and Action to Approve an Interlocal Agreement to join OPEH&W from whom we can obtain employee Health and Medical benefits and authorize the Mayor of Carlton Landing to sign the appropriate documents

13. Discussion, Consideration, and possible Action to Approve a process for placing items onto Town of Carlton Landing Agendas

14. Legal Reports, Comments, and Recommendations to the Governing Body

15. Opportunity for public comment.

16. Comments and questions by Governing Body members regarding items for future consideration.

17. New Business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

18. Adjournment

**I certify that the foregoing Notice and Agenda was posted in prominent view at 10 Boulevard, Carlton Landing, Oklahoma, also known as “the High School Classroom”**

**at 4:00 p.m. on the 13th day of June, 2019 being at least 24 hours prior to the Regular Meeting described above.**

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**Signature of Person Posting the Agenda Printed Name of Person Posting the Agenda**