**TOWN OF CARLTON LANDING**

**SPECIAL MEETING OF THE CARLTON LANDING ECONOMIC DEVELOPMENT TRUST**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as

the “High School Classroom”

 Saturday; September 15, 2018

Immediately following the Regular Meeting of the Carlton Landing Board of Trustees

**MINUTES**

1. Call to Order

 The meeting was called to order at 9:55 a.m. with Mayor Chinnici presiding.

 2. Roll Call

PRESENT: A roll call reflected that Trustees Chinnici, Carrick, Myrick, Brule, Clerk-Treasurer, Summers, Town Financial Officer, Renee Norman and town attorney, Kay Wall were present.

 ABSENT: Chapman

 3. Financial Reports

 Renee Norman reported the Carlton Landing Economic Development Trust Balance Sheet. (See attachment)

 4. Consent Agenda: Consideration and Action

 a. Approval of Minutes:

 08,18.18 Minutes; Special Meeting of the CLEDT

 b. Approval of payment of Purchase Orders

 c. Approval of other Payment of Claims

 i. Marina Complex: Clearing and rough grading $19.051.75

 ii. Marina Complex: Silt fence, clearing and rough grading. $17,125.00

 iii. TCH Construction Management Fees Marina Complex. $1926.75

 iiii. Muskogee Fence: Culturally Sensitive Area     $10,400.00

 iv. Marina Site Layout and Drainage Plans Infrastructure Solutions $2,475.00

 MOTION: A motion was made by Brule and seconded by Carrick to approve the Consent Agenda as presented.

 AYE: Chinnici, Carrick, Myrick, Brule

 NAY: None

 5. Administrative Reports: None

 6. Discussion, Consideration, and Action to Revoke payment of $5600.00 from TIF funds for the placement of 4 inches of concrete at the water line on the swim beach for wave break and transition from sand to water, which was approved by the board members of the CLEDT on June 23, 2018. (See attachment)

 Since the lake waters have dispersed the sand, there is no longer a need for a concrete wave break.

 MOTION: A motion was made by Carrick and seconded by Chinnici to Revoke payment of $5600.00 from TIF funds for the placement of 4 inches of concrete at the water line on the swim beach for wave break and transition from sand to water

 AYE: Chinnici, Carrick, Myrick, Brule

 NAY: None

 7. Legal Reports, Comments, and Recommendations to the Governing Body. None

 8. Opportunity for public comment. None

 9. Comments and questions by Governing Body members regarding items for future consideration. None

10. New Business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

 Our Estimate of Needs was only made available to us after the agenda was posted. The county had a discrepancy they needed to resolve before our auditor, Ann Elfrink, could complete the Estimate of Needs. It was presented to the board.

 MOTION: A motion was made by Chinnici and seconded by Carrick to accept the Estimate of Needs.

 AYE: Chinnici, Myrick, Brule, Carrick

 NAY: None

11. Adjournment

There being no further business, a motion was made and seconded to adjourn the meeting at 10:00 a.m., September 15, 2018

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Mayor

Attest:

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Town Clerk

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