**TOWN OF CARLTON LANDING**

**SPECIAL MEETING OF THE BOARD OF TRUSTEES**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as

the “High School Classroom”

 Saturday; August 18, 2018; 8:00 AM

**MINUTES**

1. Call to Order

 The meeting was called to order at 8:05 a.m. with Mayor Chinnici presiding.

 2. Roll Call

PRESENT: A roll call reflected that Trustees Chinnici, Chapman, Myrick, Brule, Clerk-Treasurer, Summers,Town Financial Officer, Renee Norman and town attorney, Kay Wall were present.

ABSENT: Carrick

 3. Sales Tax Revenue and other Financial Reports

 Renee Norman presented the town financial statements. See attachment

 4. Consent Agenda: Consideration and Action

 a. Approval of Minutes:

 07.21.18; Special Meeting CL Board of Trustees

 b. Approval of payment of Purchase Orders

 c. Approval of other Payment of Claims

 MOTION: A motion was made by Chapman and seconded by Chinnici to approve the Consent Agenda as presented.

 AYE: Chinnici, Chapman, Myrick, Brule

 NAY: None

 5. Administrative Reports

 None at this time.

 6. Discussion, Consideration, and Possible Action to Approve the Marina Development Agreement by and between the Town of Carlton landing, The Carlton Landing Economic Development Trust, and Carlton Landing Enterprises, L.L.C.

 Mayor Chinnici presented the supportive opinion of the Trust attorneys in Oklahoma City and there were questions by the new trustees intended to clarify the Concessionaire Agreement, the Marina Development Agreement and the relationship between the Economic Development Trust and Carlton Landing Enterprises. Questions were answered by administrative personnel present.

 MOTION: A motion was made by Myrick and seconded by Brule to approve the Marina Development Agreement by and between the Town of Carlton Landing, the Carlton Landing Economic Development Trust, and Carlton Landing Enterprises, L.L.C., contingent on a review of the language by Trust attorneys.

 AYE: Chinnici, Chapman, Myrick, Brule

 NAY: None

7. Discussion, Consideration, and Possible Action regarding the ownership of the gangway, ship store, and spine of the Future Marina

 MOTION: A motion was made to strike item 7, in that it is included in item 6. Motion made by Chinnici and seconded by Myrick.

 AYE: Chinnici, Chapman, Myrick, Brule

 NAY: None

 8. Discussion, Consideration, and Possible Action relative to signage posting notice regarding the use of trails and other USACE lease property

 Mike Kerney reported that Grant Humphrey has been working with the Corps of Engineers to determine language.

 9. Discussion, Consideration, and Possible Action regarding application for grant money available through the Transportation Alternative Program

 Clerk-Treasurer, Dr. Jan Summers, presented the grant opportunity. See attachment.

 MOTION: Mary Myrick motioned we engage Shelia Edwards to help us apply for the available Transportation grant. It was seconded by Chapman.

 AYE: Chinnici, Chapman, Myrick, Brule

 NAY: None

10. Discussion, Consideration, and Possible Action to Adopt an ORDINANCE REQUIRING ADDRESSES BE DISPLAYED ON HOUSES, RESIDENCES, AND OTHER BUILDINGS IN THE TOWN OF CARLTON LANDING IN A STANDARDIZED MANNER IN ORDER TO FACILITATE EMERGENY RESPONSE

 a. Discussion, consideration, and Possible Action to Adopt the emergency      section of the foregoing ordinance

 After discussion it was decided to delay adoption of this ordinance until an implementation plan was formulated.

11. Legal Reports, Comments, and Recommendations to the Governing Body

 Kay Wall reported she has submitted the Interlocal Agreement between Carlton Landing and Pittsburg County to the secretary of the Pittsburg County Board of Commissioners. The agreement is to assist with the paving of the entrance and exit road. There has been no response back. Kay will follow up.

12. Opportunity for public comment. None

13. Comments and questions by Governing Body members regarding items for future consideration. None

14. New Business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting. None

15. Adjournment

 There being no further business, a motion was made and seconded to adjourn the meeting at 9:27 a.m., August 18, 2018

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Mayor

Attest:

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Town Clerk



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