

**TOWN OF CARLTON LANDING
REGULAR MEETING OF THE CARLTON LANDING ECONOMIC DEVELOPMENT TRUST**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as
the "High School Classroom"
Saturday; March 17, 2018
Immediately following the Regular Meeting of the Carlton Landing Board of Trustees

MINUTES

1. Call to Order

The meeting was called to order at 8:45 a.m. with Mayor Chinnici presiding.

2. Roll Call

PRESENT: A roll call reflected that Trustees Chinnici, Kimmel, Carrick, Clerk-Treasurer, Summers, and Project Manager, Chip Kilburn were present.

ABSENT: Click, Chapman

3. Financial and Administrative Reports

In the absence of our financial officer, Dr. Summers reported our CLEDT balance of \$232,330.10

4. Consent Agenda: Consideration and Action

- a. Approval of Minutes:
2.17.18 Regular Meeting of the CLEDT
- b. Approval of payment of Purchase Orders
- c. Approval of other Payment of Claims

MOTION: A motion was made and seconded to approve the Consent Agenda as presented.

AYE: Chinnici, Kimmel, and Carrick

NAY: None

5. Discussion, Consideration, and Action to Approve the **Marina Center Funding Eligibility Agreement** between the **CLEDT and Humphreys Partners 2009, LLC** for the sum of **\$8161.06** for the completion of work which includes, but may not be limited to the following:

Master Planning and Civil Engineering of the Marina and Nature Center including the Amphitheater

MOTION: A motion was made and seconded to table agreement to allow for topic modifications and interest rate.

AYE: Chinnici, Kimmel, and Carrick

NAY: None

6. Discussion, Consideration, and Action to Approve the **Nature Center Facilities Funding Eligibility Agreement** between the **CLEDT and Humphreys Partners 2009, LLC** for the sum of **\$82,970.31** for the completion of work which includes, but may not be limited to the following:

Professional Services including Master Planning, Design Study and Schematics for the Nature Center Facilities

MOTION: A motion was made and seconded to table agreement to allow for topic modifications and interest rate.

*AYE: Chinnici, Kimmel, and Carrick
NAY: None*

7. Discussion, Consideration, and Action to Approve the **Formation Costs-Corps Lease Funding Eligibility Agreement** between the **CLEDT and Humphreys Partners 2009, LLC** for the sum of **\$34,921.42** for the completion of work which includes, but may not be limited to the following:

**Preparation of a Phase I Environmental Site Assessment
Environmental Data Resources Inc. Standard Report Documents
Historical Aerial Photographs
Travel to and from proposed action area
Nature Center Amphitheater Construction Documents
Firefly Park Engineering Plans
Revise Exhibits for USACE Application**

A motion was made and seconded to table agreement to allow for topic modifications and interest rate.

*AYE: Chinnici, Kimmel, and Carrick
NAY: None*

8. Discussion, Consideration, and Action to Approve the **Block-10 Parking Funding Eligibility Agreement** between the **CLEDT and Humphreys Partners 2009, LLC** for the sum of **\$34,915.16** for the completion of work which includes, but may not be limited to the following:

Removal of trees. Smooth and slope ground to provide proper drainage. Lay 300 tons of rock and gravel. Set tin horns and dig ditch on south side. Add additional truck loads of large rock to south side.

A motion was made and seconded table agreement to allow for topic modifications and interest rate.

*AYE: Chinnici, Kimmel, and Carrick
NAY: None*

9. Legal Reports, Comments, and Recommendations to the Governing Body

None

10. Opportunity for public comment.

Heather Scott expressed a desire to see a list of proposed TIF projects.

11. Comments and questions by Governing Body members regarding items for future consideration. *None*

12. New Business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting. *None*

13. Adjournment

There being no further business, a motion was made and seconded to adjourn the meeting at 9:13 a.m., March 17, 2018

Mayor

Attest:

Town Clerk

DRAFT

Traditional Craft Homes
 Carlton Landing
 Eufaula OK 74432

Invoice

Date	Invoice #
3/7/2018	TGSB-01

Bill To
Town of Carlton Landing Mayor Joanne Chinnici

P.O. No.	Terms	Project
Town Green Swim ...		Town Green Swim Beach

Item	Quantity	Description	Rate	Amount
Billing - Town of CL		Town Green Swim Beach Mar 16, 2018 draw	17,154.24	17,154.24
DATE RCVD <u>3/6/17</u> RCVD BY <u>RW</u> INITIAL _____ APPROVAL _____ FINAL _____ APPROVAL _____ ENTITY <u>Bond - Beach</u> ACCOUNT _____ DATE PAID _____ CHECK NO _____				
Total				\$17,154.24

12:09 PM
03/14/18
Accrual Basis

Carlton Landing Economic Development Trust
Balance Sheet
As of March 14, 2018

	<u>Mar 14, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
BOK 311273649	232,330.10
Total Checking/Savings	<u>232,330.10</u>
Total Current Assets	<u>232,330.10</u>
TOTAL ASSETS	<u>232,330.10</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	88,628.23
Net Income	<u>143,701.87</u>
Total Equity	<u>232,330.10</u>
TOTAL LIABILITIES & EQUITY	<u>232,330.10</u>