

**TOWN OF CARLTON LANDING**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES with a**  
**MEETING OF THE CARLTON LANDING ECONOMIC DEVELOPMENT TRUST**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as  
"School Building 2"

Date and Time: Saturday, May 21, 2016, 08:00 A.M.

**NOTICE AND AGENDA**

1. Call to Order
2. Roll Call
3. Consent Agenda: Consideration and Action
  - a. Approval of Minutes:  
Regular Trustees Meeting , April 23, 2016
  - b. Approval of payment of Purchase Orders
  - c. Approval of other Payment of Claims
4. Sales Tax Revenue and other Financial and Administrative Reports
5. Presentation, Discussion, Consideration and Possible Action regarding the Town Budget Timeline for Fiscal Year 2016/2017
6. Presentation, Discussion, Consideration and Possible Action regarding the Mayor's Budget Message to the Governing Body
7. Presentation, Discussion, Consideration and Possible Action regarding the Town Budget for Fiscal Year 2016/2017
8. Discussion, Consideration and Possible Action to adopt or reject Resolution 36 to Approve the Development of Plats #4 and #5 within the Town of Carlton Landing, Oklahoma
9. Discussion, Consideration, and Possible Action regarding the Resignation of Town Clerk Carla Blair
  - a. Acknowledgment of Vacancy of Town Clerk Position
10. Discussion, Consideration, and Possible Action to adopt or reject Ordinance 31 to Create the Office of Town Clerk-Treasurer, Prescribing the Duties Thereof, Transferring Duties, and Abolishing the Offices of the Town Clerk, Town Deputy Clerk, and Treasurer; and Providing Effective Dates
  - a. Discussion, Consideration, and Possible Action to adopt the Emergency Section of the foregoing ordinance
11. Discussion, Consideration, and Possible Action to Appoint a Clerk-Treasurer to serve from June 1, 2016, and until the next Municipal Election in April, 2017. The new Town Clerk-Treasurer will take the Oath of Office on June 1, 2016 which will be placed on file at that time.

12. Discussion, Consideration, and Possible Action regarding Occupancy Permits
13. Discussion, Consideration, and Possible Action regarding funding Events or Attractions to take place in Carlton Landing as planned, organized, or sponsored by the Town of Carlton Landing, Oklahoma or by the Carlton Landing Home Owners Association
14. Entertain Motion to Adjourn the Governing Body Meeting
15. Entertain a Motion to Call to Order the Meeting of the Carlton landing Economic Development Trust
  - a. Call to Order
  - b. Roll Call
  - c. Minutes from Meeting of March 19, 2016 were approved with the Regular Meeting Minutes, April 23, 2016.
  - d. Discussion, Consideration, and Possible Action to approve or reject a Project Cost Advancement and Eligibility Agreement by and between the Town of Carlton Landing, the CLEDT, and Humphreys Partners 2009 LLC regarding the Project Costs for Phase I of the Nature Center Facilities to be developed in the Corps Lease Area of Carlton Landing, Oklahoma.
  - e. Discussion, Consideration, and Possible Action to adopt or reject Resolution 37 to accept the Project Cost Advancement and Eligibility Agreement as above regarding the Project Costs for Phase I of the Nature Center Facilities to be developed in the Corps Lease Area of Carlton Landing, Oklahoma.
16. Entertain Motion to Exit the Meeting of the Carlton Landing Economic Development Trust and return to the Regular Meeting of the Board of Trustees of Carlton Landing, Oklahoma
17. Legal Reports, Comments, and Recommendations to the Governing Body
18. Opportunity for public comment.
19. Comments and questions by governing body members regarding items for future consideration.
20. New Business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting
21. Adjournment

**I certify that the foregoing Notice and Agenda was posted in prominent view at 10B Boulevard, Carlton Landing, Oklahoma, also known as "School Building 2" and on the Community Bulletin Board on the Telephone Booth on the Boulevard, Carlton Landing, Oklahoma at**

0900 on the 19th day of May

Clark Blair  
Signature of Person Posting the Agenda



Clark C. Blair  
Printed Name of Person Posting the Agenda