

11-20-2014

**TOWN OF CARLTON LANDING
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Location: 121 Academy Lane, Carlton Landing, Oklahoma, also known as "The Studio"

Date and Time: Saturday, December 20, 2014 at 8:00 a.m.

Notice and Agenda posted in prominent view at The Meeting House and at 121 Academy Lane, Carlton Landing Oklahoma, also known as "The Studio" before 8:00 a.m. December 19, 2014

MINUTES

1. Call to Order

The meeting was called to order at 8:05 a.m. with Mayor Chinnici presiding.

2. Roll Call.

A roll call reflected that Trustees Chinnici, Melton, and Hardway were present.

3. Minutes:

a. Regular Board of Trustees Meeting of October 18, 2014

MOTION: A motion was made and seconded to approve the minutes as written

AYE: Chinnici, Hardway, Melton

NAY: None

b. Regular Board of Trustees Meeting of November 15, 2014

MOTION: A motion was made and seconded to approve the minutes as written.

AYE: Chinnici, Hardway, Melton

NAY: None

4. Discussion, consideration and possible adoption of a schedule of regular meetings for calendar year 2015.

DISCUSSION: Discussion was made regarding regularly scheduled meetings of the Carlton Landing Board of Trustees. The proposed schedule was to meet on the 3rd Saturday of each month at 8:00 a.m.

MOTION: A motion was made and seconded to adopt the proposed schedule.

AYE: Chinnici, Hardway, Melton

NAY: None

5. Discussion regarding the status of sales tax revenues.

DISCUSSION: Sales tax revenues were slightly higher in November but remained less than half what had been projected. There is potential for an audit of Eufala sales tax and potential to either obtain a specific zip code or current zip +4 for Carlton Landing.

NO ACTION

6. Discussion regarding the progress of creation of a volunteer fire department.

DISCUSSION: Jeremy Tolman discussed the progress of creation of a volunteer fire department. Coordination for grants, equipment, and training is ongoing. Approval is pending at the County Courthouse to receive a small portion of funding from sales tax revenue. Currently Carlton Landing is at a high insurance rate as Class 10. With training of volunteers and additional equipment, the rating will decrease which will result in lower insurance rates.

NO ACTION

7. Discussion regarding the status of preparation for a tax increment financing district under the local Development Act.

DISCUSSION: Jordan Sowers and Grant Humphreys discussed the status of preparation for a tax increment financing district under the local Development Act. They are currently working through timing details with attorneys for project planning and budgeting to establish a TIF district. If we set the base in tax year 2015, we will not see funding until 2017. The town will need to make a decision on when to issue bonds for tax increase. With the TIF funds, it is recommended to wait until the funding is available (in 2017) vice using a projected forecast in order to have a lower coupon rate.

NO ACTION

8. Discussion regarding the potential use of general obligation bonds for capital improvements.

DISCUSSION: With the increase to infrastructure, there is a maintenance burden that may not be supportable until additional funding is available. One way to get funding now is to recommend an increase to property tax that the town would vote on.

ACTION: Place item on January meeting agenda for discussion and preparation of a town vote.

9. Opportunity for public comment.

- a. Request for additional stop signs

DISCUSSION: A citizen suggested we place additional stop signs on the major roads. The volume of residents, visitors, and construction personnel and trucks is increasing, thereby increasing the potential for accidents.

ACTION: Additional road signs will be procured and installed.

b. Concern for property conditions (i.e. cleanliness, unsightly appearance) not meeting the town declaration

DISCUSSION: A citizen noted concern for some properties not being maintained and asked if it is a town ordinance, a home owner association (HOA), or other issue. There are established guidelines for properties in the declaration, however there are no established town ordinances or HOA rules.

ACTION: It was recommended that a letter be drafted for review at the next meeting that can be provided to property owners who do not meet the established declaration for ownership.

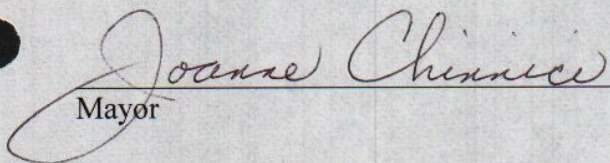
10. Comments and questions by governing body members regarding items for future consideration.

NONE

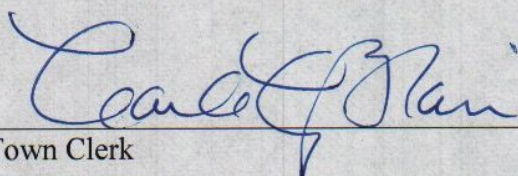
11. New business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

12. Adjournment.

The Meeting was adjourned at 8:49


Mayor

Attest:


Town Clerk

