

M: May 19, 2014  
H. J. Duval

**TOWN OF CARLTON LANDING  
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

Location: 121 Academy Lane, Carlton Landing, Oklahoma, also known as "The Studio"  
Date and Time: Monday, May 19, 2014 at 10:00 a.m.

Notice and Agenda posted in prominent view at The Meeting House and 121 Academy Lane, Carlton Landing Oklahoma, also known as "The Studio" before 10:00 a.m. on May 16, 2014

**MINUTES**

1. Call to Order.

The meeting was called to order at 10:07 a.m., with Trustee Chinnici presiding at the request of Mayor Justin Duval.

2. Roll Call.

A roll call reflected that Trustees Duval, McCollum, Melton and Chinnici were present.

3. Minutes:

a. Regular Trustees Meeting of April 18, 2014

MOTION: A motion was made and seconded to approve the minutes of the regular meeting of the Board of Trustees of April 18, 2014.

AYE: Duval, McCollum, Melton, Chinnici

NAY: None

4. Discussion, Consideration and Possible Adoption of an ordinance restricting the use of gas powered recreational vehicles within the corporate boundaries; repealing ordinances in conflict; and providing for severability.

MOTION: A motion was made to adopt Item No. 4.

AYE: Duval, McCollum, Melton, Chinnici

NAY: None

5. Discussion, Consideration and Possible Adoption of an ordinance requiring restraint of dogs, cats and other animals within the corporate boundaries; repealing ordinances in conflict; and providing for severability.

MOTION: A motion was made to adopt Item No. 5.

AYE: Duval, McCollum, Melton, Chinnici

NAY: None



6. Discussion, Consideration and Possible Adoption of an ordinance requiring a waiting period between initial proposals and final actions which have a financial impact exceeding five thousand dollars; providing exceptions; repealing ordinances in conflict; providing for severability; and declaring an emergency.

MOTION: A motion was made to adopt Item No. 6.

AYE: Duval, McCollum, Melton, Chinnicci

NAY: None

- a. Discussion, Consideration and Possible Action to adopt the emergency section of the foregoing ordinance.

MOTION: A motion was made to adopt the emergency section of the foregoing ordinance.

AYE: Duval, McCollum, Melton, Chinnicci

NAY: None

7. Discussion, Consideration and Possible Adoption of an ordinance creating the office of vice-mayor, providing for the manner of election, and specifying the powers and duties of office; repealing ordinances in conflict; providing for severability; and declaring an emergency.

MOTION: A motion was made to adopt Item No. 7.

AYE: Duval, McCollum, Melton, Chinnicci

NAY: None

- a. Discussion, Consideration and Possible Action to adopt the emergency section of the foregoing ordinance.

MOTION: A motion was made to adopt the emergency section of the foregoing ordinance.

AYE: Duval, McCollum, Melton, Chinnicci

NAY: None

8. Discussion, Consideration and Possible Adoption of a resolution opting to come under and comply with the Municipal Budget Act, to govern the Town's budget procedures beginning with the fiscal year beginning July 1, 2014.

DISCUSSION: Trustee Chinnici noted that the Municipal Budget Act is used by many municipalities, and that it offers a more straightforward system for municipal budgeting than the default system.

MOTION: A motion was made and seconded to adopt Item No. 8.

AYE: Duval, McCollum, Melton, Chinnicci

NAY: None

9. Discussion, Consideration and Possible Action related to development of the town budget for the fiscal year beginning July 1, 2014, including, but not limited to, the possible scheduling of a special trustees meeting or meetings for consideration of budget issues.

DISCUSSION ONLY: It was discussed that a proposed budget must be developed and submitted to the Trustees no later than May 31, 2014, and that a public hearing on the budget must be scheduled for a date 15 or more days before the end of the fiscal year. It was further



noted that this will be the Town's first budget, and because all amounts in the budget will be based on projections, amendments may be necessary throughout the fiscal year after the budget is adopted. Consensus was formed that the morning May 31 would probably be a good date to schedule a special meeting to receive the proposed budget, and the Mayor expressed his intent to call such a meeting.

10. Discussion, Consideration and Possible Action to appoint a Trustee Position No. 5 to fill the vacancy created by the resignation of Amy Flud until the next biennial Town Meeting.

DISCUSSION: Treasurer Jeff Click, who was present at the meeting, expressed an interest in filling the position of Amy Flud, Trustee Position No. 5, until the next biennial Town Meeting, and submitted his written resignation as Treasurer. Mr. Click noted that it would be easier to make meetings scheduled for the weekend. Discussion was had that perhaps the regular meeting time should be adjusted and that an item for this purpose should be placed on the next meeting agenda.

MOTION: A motion was made and seconded to appoint Jeffrey M. Click to the Trustee position vacated by Amy Flud.

AYE: Duval, McCollum, Melton, Chinnicci

NAY: None

11. Discussion, Consideration and Possible Action related to the possibility and potential advantages of pursuing the formation of a tax increment financing district under the Local Development Act.

DISCUSSION ONLY: Resident Grant Humphreys presented on the possible benefits available to the Town through tax increment financing and possible public improvements which could be constructed using the proceeds. Trustees posed questions and discussed issues related to the nature of the debt obligations in tax increment financing and the possible value of improvements which could be constructed using tax increment financing districts. Trustees expressed general support for the concept.

Mayor/Trustee Duval left the meeting at 11:32, shortly before the conclusion of this discussion.

12. Discussion, Consideration and Possible Action related to the possible establishment of business registration and license requirements.

DISCUSSION: Trustee Chinnici noted that it is important for the town to know who is doing business within the boundaries, particularly for the purpose of helping to ensure that sales taxes which are owed to the Town are paid. Trustees agreed that an ordinance should be developed to require that businesses register with the Town.

13. Opportunity for public comment.

NO ACTION

14. Comments and questions by governing body members.

NO ACTION

15. New Business: any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

NO ACTION

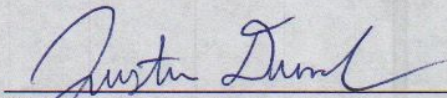


16. Adjournment.

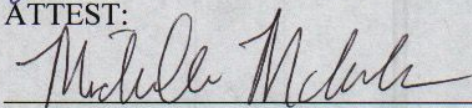
MOTION: A motion was made and seconded to adjourn.

AYE: McCollum, Melton, Chinnici.

The meeting was adjourned at 11:50 a.m.

  
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Mayor

ATTEST:

  
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Town Clerk

