

10/10/13

**TOWN OF CARLTON LANDING
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

Location: The Meeting House, 20 Boulevard, Carlton Landing, Oklahoma
Date and Time: Thursday, December 12, 2013 at 7:30 p.m.
[or immediately following the conclusion of the
Special Town Meeting of the Town of Carlton Landing, which
began at 6:30 at the same location]

Agenda posted in prominent view at the Meeting House before 6:30 P.M. on December 11, 2013.

Minutes

1. Call to Order.
The meeting was called to order at the conclusion of the Special Town Meeting.
2. Roll Call.
A roll call reflected that Trustees Duval, McCollum and Melton were present.
3. Nomination and Election of Mayor.
Justin Duval was nominated to the office of Mayor and a vote was held for this purpose.
 AYE: McCollum, Melton
 ABSTAIN: Duval
 NAY: None
4. Discussion, Consideration and Possible Action to set the schedule of regular meeting dates for calendar year 2014.
MOTION: A motion was made and seconded to set the regular meeting dates for Calendar Year 2014 to the third Monday of each month at 6:30 P.M.
 AYE: McCollum, Melton, Duval
 NAY: None
5. Discussion, Consideration and Possible Action to set the amount of the performance bond required for the City Treasurer, pursuant to Title 11, Section 8-105 of the Oklahoma Statutes.
MOTION: A motion was made and seconded to set the amount of the performance bond for the Town Treasurer at \$1,000.
 AYE: McCollum, Melton, Duval
 NAY: None
6. Discussion, Consideration and Possible Action to set a schedule for public access to open records of the town.
MOTION: A motion was made and seconded to set to make records available to the public from 9:00 A.M. to 5:00 P.M., Monday through Friday.
 AYE: McCollum, Melton, Duval
 NAY: None

7. Discussion, Consideration and Possible Action to set a location for storage of municipal records.
MOTION: A motion was made and seconded to set to make records available to the public at The Meeting House in Carlton Landing.
AYE: McCollum, Melton, Duval
NAY: None
8. Discussion, Consideration and Possible Actions in connection with a possible annexation of the entrance road to Carlton Landing from Highway 9 to the existing municipal limits, with possible actions to include:
- a. Propose annexation of the entrance road to Carlton Landing from Highway 9 to the existing municipal limits;
MOTION: A motion was made and seconded to propose annexation of the entrance road to Carlton Landing from Highway 9a to the existing municipal limits.
AYE: McCollum, Melton, Duval
NAY: None
 - b. Establishment of the date, time and place for a public hearing on the question of annexation;
MOTION: A motion was made and seconded to set a public hearing on the question of annexation for a special meeting of the Board of Trustees on January 6, 2013 at 6:30 P.M. to be held at The Meeting House.
AYE: McCollum, Melton, Duval
NAY: None
 - c. Directions to publish and mail notice of the proposed annexation and related public hearing in accordance with the requirements of Title 11, Section 21-103(B) of the Oklahoma Statutes;
MOTION: A motion was made and seconded to direct the clerk to publish and mail notice of the foregoing public hearing in accordance Title 11, Section 21-103(B).
AYE: McCollum, Melton, Duval
NAY: None
 - d. Discussion, Consideration and Possible Adoption of a resolution to memorialize the foregoing.
MOTION: A motion was made and seconded to adopt Resolution No. 1, memorializing the foregoing.
AYE: McCollum, Melton, Duval
NAY: None
9. Discussion, Consideration and Possible Action to adopt an official seal.
MOTION: A motion was made and seconded to adopt an official seal, noting that a typo exists and will be corrected on a future seal to be adopted by the Board of Trustees.
AYE: McCollum, Melton, Duval
NAY: None

10. Discussion Only on the topic of a town sales tax, pursuant to Title 68, Section 2701 of the Oklahoma Statutes.

A discussion was held on the advisability of adopting a town sales tax, noting that any sales tax must be approved by the voters at a Town Meeting.

11. New Business: any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

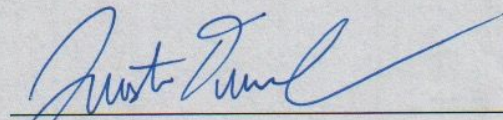
NONE

12. Adjournment.

MOTION: A motion was made and seconded to adjourn.

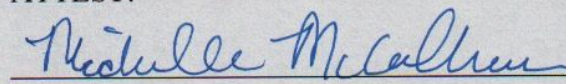
AYE: McCollum, Melton, Duval

NAY: None



Mayor

ATTEST:



Town Clerk

