

**TOWN OF CARLTON LANDING
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as
"School Building 2"

Date and Time: Saturday, July 18, 2015 at 8:00 a.m.

Notice and Agenda posted in prominent view at The Meeting House and at 121 Academy Lane, Carlton
Landing Oklahoma, also known as "The Studio" before 8:00 a.m. July 17, 2015

MINUTES

1. Call to Order.

The meeting was called to order at 8:10 a.m. with Mayor Chinnici presiding.

2. Roll Call.

A roll call reflected that Trustees Chinnici, Click, Hardway, McCollum and Clerk Blair were present.

3. Minutes:

Regular Board of Trustees Meeting of June 20, 2015

MOTION: A motion was made and seconded to approve the minutes as written

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

4. Election of Vice Mayor

DISCUSSION: In the absence of Trustee Melton, the position of Vice Mayor is vacant.

MOTION: A motion was made to elect Trustee Jeff Click as the Vice Mayor.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

5. Report on financial condition and/or sales tax revenues.

DISCUSSION: Revenues bounced back up, likely due to construction activity. New fiscal year budget reflects sales tax revenues of \$6500 per month.

ACTION: None

6. Public Hearing on the Proposed Annexation of land into the Town of Carlton Landing.

Mayor Chinnici moved the discussion out of the town board of trustee meeting and into a public hearing on the proposed annexation of land into the Town of Carlton Landing. Copies of the information were available to the public. After a brief question and answer session, Mayor Chinnici closed the public hearing and moved the discussion back into the town meeting.

7. Discussion, Consideration, and Possible Action relating to the proposed annexation of land into the Town of Carlton Landing.

MOTION: A motion was made and seconded to table the discussion as presented in agenda item number 7.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

8. Discussion, Consideration, and Possible Action to award and approve a renewed contract with Carlton Landing Enterprises, LLC, in an amount not to exceed \$18,000.00 (not including reimbursements for the cost of third-party professional services), to perform administrative services under the supervision of Town officials.

MOTION: A motion was made and seconded to table the discussion and action as presented in item number 8 of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

9. Discussion, Consideration, and Possible Action to adopt a resolution authorizing the Mayor, in coordination with the Town Administrator, to transfer unencumbered balances within and among funds.

MOTION: A motion was made and seconded to table the resolution as presented in item number 9 of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

10. a. Discussion, Consideration, and Possible Action to adopt an ordinance providing for the Creation of a Board of Adjustment for the town and providing for its appointment and operation; repealing ordinances in conflict; providing for severability; and declaring an emergency.

b. Discussion, Consideration, and Possible Action to adopt the Emergency Section of the foregoing ordinance.

MOTION: A motion was made and seconded to adopt the resolution as presented in item number 10 of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

11. NOT USED ON THIS AGENDA

12. Discussion, Consideration and Possible Action to authorize the Mayor to select bond counsel to provide services in connection with the authorization and issuance of general obligation bonds, and to take actions necessary to accomplish the foregoing.

MOTION: A motion was made and seconded to authorize the Mayor to select bond counsel to provide services in connection with the authorization and issuance of general obligation bonds.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

13. a. Discussion, Consideration, and Possible Action to adopt an ordinance adopting by reference building codes adopted by the Oklahoma Uniform Building Code Commission, adopting by reference Section 748:20-1-1, et seq., of the Oklahoma Administrative Code (adopting a minimum code for commercial construction), adopting by reference Section 748:20-3-1, et seq., of the Oklahoma Administrative Code (adopting a minimum code for residential and commercial fire prevention and fire protection systems), adopting by reference Section 748:20-5-1, et seq., of the Oklahoma Administrative Code (adopting minimum standards for residential construction for one and two family dwellings and townhouses), adopting by reference Section 748:20-7-1, et seq., of the Oklahoma Administrative Code (adopting a minimum code for commercial existing building construction), adopting by reference Section 748:20-9-1, et seq., of the Oklahoma Administrative Code (minimum code for commercial electrical construction), adopting by reference Section 748:20-11-1, et seq., of the Oklahoma Administrative Code (adopting a minimum code for commercial fuel gas construction), adopting by reference Section 748:20-13-1, et seq., of the Oklahoma Administrative Code (adopting a minimum code for commercial mechanical construction), adopting by reference Section 748:20-15-1, et seq., of the Oklahoma Administrative Code (adopting a minimum code for commercial plumbing construction), all as the same may be hereinafter adopted, modified or amended by the Oklahoma Uniform Building Code Commission; repealing ordinances in conflict; providing for severability; and declaring an emergency.

MOTION: A motion was made and seconded to adopt the resolution as presented in item number 13.a. of the agenda.

AYE: Chinnici, Hardway, McCollum

NAY: None

ABSTAIN: Click, due to conflict of interest

- b. Discussion, Consideration, and Possible Action to adopt the Emergency Section of the foregoing ordinance.

MOTION: A motion was made and seconded to adopt the resolution as presented in item number 13.b. of the agenda.

AYE: Chinnici, Hardway, McCollum

NAY: None

ABSTAIN: Click

Point of order was called, noting that there must be majority vote of all members on the emergency section in order for it to pass. Legal advice indicated it was not a conflict of interest of Trustee Click to vote specifically on the emergency section.

MOTION: A motion was made and seconded to recall the vote in item number 13b. of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

MOTION: A motion was made and seconded to re-vote to adopt the resolution as presented in item number 13.b. of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

14. a. Discussion, Consideration, and Possible Action to adopt an ordinance creating the position of Code Official, authorizing appointment of the Code Official by the Mayor, providing for removal, establishing powers and duties of the Code Official; repealing ordinances in conflict; providing for severability; and declaring an emergency.

MOTION: A motion was made and seconded to adopt the resolution as presented in item number 14.a. of the agenda.

AYE: Chinnici, Hardway, McCollum

NAY: None

ABSTAIN: Click

- b. Discussion, Consideration, and Possible Action to adopt the Emergency Section of the foregoing ordinance.

MOTION: A motion was made and seconded to adopt the resolution as presented in item number 14.a. of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

15. a. Discussion, Consideration and Possible Action to adopt an ordinance establishing fees for town services for administration of building codes; repealing ordinances in conflict; providing for severability; and declaring an emergency.

MOTION: A motion was made and seconded to table the resolution as presented in item number 15.a. of the agenda.

AYE: Chinnici, Hardway, McCollum

NAY: None

ABSTAIN: Click

- b. Discussion, Consideration, and Possible Action to adopt the Emergency Section of the foregoing ordinance.

NO ACTION

16. Discussion, Consideration and Possible Action to Adopt a Resolution authorizing the Mayor to select and appoint a Code Official for administration of the Town's building codes; and to enter into contracts for professional services not exceeding \$5,000 as may be necessary to accomplish the foregoing.

MOTION: A motion was made and seconded to approve the action as referenced in agenda item number 16.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

17. Opportunity for public comment.

- a. It was requested that there be a requirement to have house numbers for emergency reasons.

- b. Speed signs as discussed in previous meetings will be completed not later July 25, 2015.
- c. It was suggested that the town should establish a Town Historian.

18. Comments and questions by governing body members regarding items for future consideration.

- a. Trustee Click noted there are two positions available on the board, one for Trustee and one for Treasurer. Interested persons must be registered voters for 6 months to be eligible for the position.

19. Discussion, Consideration, and Possible Action to develop a plan to address regulation of oil and gas exploration within municipal boundaries.

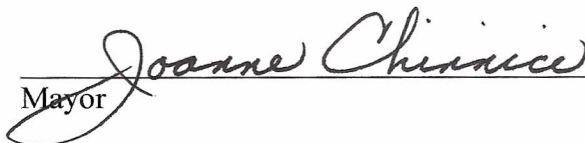
DISCUSSION: Grant Humphries noted that there is a new Oklahoma law that allows persons owning mineral rights on properties to establish wells, etc... even within municipalities. His suggestion, as there are appx 5 wells on/around Carlton Landing, that the town pursue regulation prohibiting drilling activity within defined limits.

20. New Business: any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

ACTION: None

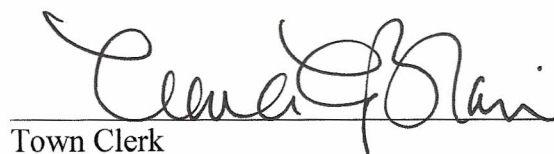
21. Adjournment.

The Meeting was adjourned at 9:20.



Mayor

Attest:



Town Clerk

