

**TOWN OF CARLTON LANDING  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as  
"School Building 2"

Date and Time: Saturday, June 20, 2015 at 8:30 a.m.

Notice and Agenda posted in prominent view at The Meeting House and at 121 Academy Lane, Carlton  
Landing Oklahoma, also known as "The Studio" before 8:00 a.m. May 15, 2015

**MINUTES**

1. Call to Order.

The meeting was called to order at 8:32 a.m. with Mayor Chinnici presiding.

2. Roll Call.

A roll call reflected that Trustees Chinnici, Click, Hardway, McCollum, Treasurer Winner and Deputy Clerk Blair were present. Trustee Melton provided a letter of resignation prior to the meeting.

3. Minutes:

a. Regular Board of Trustees Meeting of May 16, 2015

MOTION: A motion was made and seconded to approve the minutes as written

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

b. Public Hearing Meeting of June 15, 2015

MOTION: A motion was made and seconded to approve the minutes as written

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

4. Introduction of Kay Wall, attorney, to include Q&A

DISCUSSION: The proposal from Kay Wall, attorney, was reviewed and Trustees met with Kay Wall for questions and answers session.

5. Discussion, Consideration, and Possible Action to accept the proposal letter of Kay Wall and retain her as our Town Attorney.

MOTION: A motion was made and seconded to accept the proposal letter of Kay Wall and retain her as our Town Attorney.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

6. Sales Tax Revenue Report

DISCUSSION: Revenues bounced back up, likely due to construction activity. New fiscal year budget reflects sales tax revenues of \$6500 per month.

ACTION: None

7. Discussion, consideration and possible adoption of a resolution authorizing amendment of the existing Agreement for Administrative Services to provide for reimbursement of professional services obtained by the Contract was reviewed and changes were recommended to clarify the amount authorized.

MOTION: A motion was made and seconded to adopt the amended resolution as presented in item number 7 of the agenda and as amended by counsel.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

8. Discussion, Consideration and Possible Action to adopt a Resolution adopting and approving the Budget for the fiscal year beginning July1, 2015 and ending June 30, 2016.

MOTION: A motion was made and seconded to adopt the resolution as presented in item number 8 of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

9. Discussion, Consideration, and Possible Action to adopt a Resolution to Dedicate Carlton Landing Drive and Ridgeline Road to the town, moving responsibility for the road from the HOA to the Town and declaring an emergency

MOTION: A motion was made and seconded to adopt the resolution as presented in item number 9 of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

a. Discussion, Consideration, and Possible Adoption of the emergency section of the foregoing ordinance.

MOTION: A motion was made and seconded to adopt the emergency section of the resolution as presented in item number 9.a. of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

10. Discussion, Consideration, and Possible Action to adopt a Resolution appealing to the County Commissioners of Pittsburg County to open a Section Line road between part of Section 26 and part of Section 35, Township 9 North, Range 16 East of the Indian Meridian in Pittsburg County, Oklahoma, in order to create a second point of entrance and egress to and from Carlton Landing.

MOTION: A motion was made and seconded to adopt the resolution as presented in item number 10 of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

11. Discussion, Consideration, and Possible Adoption of an ordinance providing that actions which have a financial impact exceeding five thousand dollars shall not be eligible for final action unless discussed at a prior meeting of the Town Trustees; providing for exceptions; repealing Ordinance #9; repealing ordinances in conflict; providing for severability; and declaring an emergency.

MOTION: A motion was made and seconded to adopt the ordinance as presented in item number 11 of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

a. Discussion, consideration and possible adoption of the emergency section of the foregoing ordinance.

MOTION: A motion was made and seconded to adopt the emergency section of the ordinance as presented in item number 11.a. of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

12. Discussion, Consideration, and Possible Action to adopt an Ordinance creating a Board of Adjustment for the town and providing for its appointment and operation; repealing ordinances in conflict; providing for severability; and declaring an emergency.

MOTION: A motion was made and seconded to table the ordinance as presented in item number 12. of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

a. Discussion, consideration and possible adoption of the emergency section of the foregoing ordinance.

13. Discussion, Consideration, and Possible Adoption of a resolution proposing annexation of additional territory into the Town boundaries; establishing the date, time and place for a public hearing on the question of annexation, and directing publication and mailing of notice of the proposed annexation and related public hearing.

MOTION: A motion was made and seconded to adopt the resolution as presented in item number 13 of the agenda.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

14. Discussion, Consideration, and Possible Adoption of a second resolution proposing annexation of additional territory into the Town boundaries; establishing the date, time and place for a public hearing on the question of annexation, and directing publication and mailing of notice of the proposed annexation and related public hearing.

MOTION: A motion was made and seconded to adopt the resolution as presented in item number 14 of the agenda.



AYE: Chinnici, Click, Hardway, McCollum

NAY: None

15. Receive report on and possible discussion of Status of Speed signs and guardrails and possible action.

New speed signs have been received and are waiting to be installed. Guardrails have not been received as they are waiting for civil engineers to provide input for design files. After the design is approved, the guardrails will require a funding decision.

16. Discussion, Consideration and Possible Action on Golf Cart Stickers, including the Proposed Fee and Length of Registration.

DISCUSSION: Many questions and concerns regarding implementation of a golf cart registration system.

MOTION: A motion was made and seconded to strike the action for Golf Cart Stickers as referenced in agenda item number 16.

AYE: Chinnici, Click, Hardway, McCollum

NAY: None

17. Opportunity for public comment.

a. It was noted that there is a new town website, [townofcarltonlanding.org](http://townofcarltonlanding.org).

b. There was a request to have defined descriptions of the town board positions.

18. Comments and questions by governing body members regarding items for future consideration.

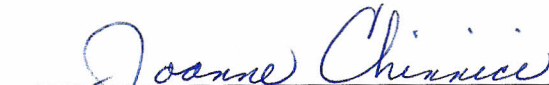
ACTION: None

19. New Business: any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

ACTION: None

20. Adjournment.

The Meeting was adjourned at 9:42.

  
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Mayor

Attest:

  
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Town Clerk

