

**TOWN OF CARLTON LANDING
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Location: 10B Boulevard, Carlton Landing, Oklahoma, also known as "School Building 2"
Date and Time: Saturday, January 16, 2016 at 8:00 a.m.

Notice and Agenda posted in prominent view at 10B Boulevard, Carlton Landing, Oklahoma, also known as "School Building 2" and on the Community Bulletin Board on the Telephone Booth on the Boulevard, Carlton Landing, Oklahoma before 8:00 a.m. January 14, 2016

MINUTES

1. Call to Order.

The meeting was called to order at 8:06 a.m. with Mayor Chinnici presiding.

2. Roll Call.

A roll call reflected that Trustees Chinnici, Click, Hardway, Clerk Blair and Treasurer Summers were present.

3. Minutes:

a. Regular Board of Trustees Meeting December 19, 2015

MOTION: A motion was made and seconded to approve the minutes as written.

AYE: Chinnici, Click, Hardway

NAY: None

b. Emergency Board of Trustees Meeting December 31, 2015

MOTION: A motion was made and seconded to approve the minutes as written.

AYE: Chinnici, Click, Hardway

NAY: None

4. Sales Tax Revenue Report

DISCUSSION: Sales Tax Revenue was down in December from November but above the average. Weather and holidays were a factor in slower production resulting in the reduced sales tax revenue.

ACTION: None.

5. Discussion, Consideration, and Possible Action to revise Ordinance #21 to include building code fees for Commercial Buildings and Accessory Outbuildings and for the Ordinance to be effective in January 2016.

DISCUSSION: Ordinance #21 currently provides a building code inspection fee schedule for residential dwellings but does not include a schedule for commercial or outbuildings. All buildings need an inspection if they have electricity to the structure. The Ordinance modification should include a fee schedule for all buildings and include an emergency clause.

MOTION: A motion was made and seconded to table the action to revise Ordinance #21.

AYE: Chinnici, Click, Hardway

NAY: None

6. Discussion, Consideration, and Possible Action concerning the Pittsburg County Commissioners meeting of January 11, 2016.

DISCUSSION: Attorney Wall attending the Pittsburg County Commissioners meeting on 1 January 2016. The group asked for two items of clarification before they vote: 1) Boundary line indicating in or out of town limits; and 2) How Carlton Landing will fund the road if outside the town limits.

ACTION: Attorney Wall will prepare a letter to explain the items for clarification prior to the net Carlton Landing town meeting on February 20, 2016.

7. Discussion, Consideration and Possible Action regarding house addresses for 911 emergency responses in Carlton Landing.

DISCUSSION: Pittsburg County Emergency Management requested clarification of street addresses at Carlton Landing. Mayor Chinnici prepared draft letters in response to the request.

MOTION: A motion was made and seconded to approve Mayor Chinnici's response letters.

AYE: Chinnici, Click, Hardway

NAY: None

8. Discussion, Consideration, and Possible Action regarding Carlton Landing highway signage and completion of the application to obtain tourist oriented directional signage.

DISCUSSION: Obtaining permission and placing a Tourism highway sign for Carlton Landing is approximately \$400 per sign. These signs are the brown signs that will indicate access to the Nature Center and Lake Access. Town directional signs, such as the green highway signs, are more expensive.

MOTION: A motion was made and seconded to approve the completion of tourist oriented directional signage application.

AYE: Chinnici, Click, Hardway

NAY: None

9. Discussion, Consideration, and Possible Action regarding a Resolution Approving a Trails Development Agreement with Humphreys Partners 2009, LLC, to Construct a System of Trails throughout the Town of Carlton Landing and in the Area Leased from the United States Army Corps of Engineers.

DISCUSSION: Discussion was not held.

MOTION: A motion was made and seconded to strike agenda item #9.

AYE: Chinnici, Click, Hardway

NAY: None

10. Discussion, Consideration, and Possible Action regarding the Auditors Report (Auditor Anne Marie Elfrink) for the period October 21, 2013 through June 30, 2014.

DISCUSSION: Auditors report was reviewed. No discrepancies were found.

MOTION: A motion was made and seconded to approve the Auditors Report for the period October 21, 2013 through June 30, 2014.

AYE: Chinnici, Click, Hardway

NAY: None

10.a. Discussion, Consideration, and Possible Action regarding the engagement of Auditor Anne Marie Elfrink to perform the financial audit for the Town of Carlton Landing for the fiscal year, July 1, 2014 through 30 June 2015 in accordance with the engagement letter dated January 4, 2016.

DISCUSSION: An audit is required for the period July 1, 2014 through 30 June 2015.

MOTION: A motion was made and seconded to approve Auditor Anne Marie Elfrink to perform the financial audit for the Town of Carlton Landing for the fiscal year, July 1, 2014 through 30 June 2015

AYE: Chinnici, Click, Hardway

NAY: None

11. Opportunity for public comment.

- a. A citizen requested reflective arrow signs on the Carlton Landing exit road on sharp curves to improve visibility at dark.

12. Comments and questions by governing body members regarding items for future consideration.

NONE

13. New Business: Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

- a. Grant Humphreys provided a matrix indicating available grants and loans that the town may apply for in the new year.

14. Adjournment.

The meeting was adjourned at 0855.


Mayor

Attest:


Town Clerk

