

**TOWN OF CARLTON LANDING  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Location: 121 Academy Lane, Carlton Landing, Oklahoma, also known as "The Studio"

Date and Time: Saturday, March 21, 2015 at 8:00 a.m.

Notice and Agenda posted in prominent view at The Meeting House and at 121 Academy Lane, Carlton Landing Oklahoma, also known as "The Studio" before 8:00 a.m. March 20, 2015

**MINUTES**

1. Call to Order.

The meeting was called to order at 8:01 a.m. with Mayor Chinnici presiding.

2. Roll Call.

A roll call reflected that Trustees Chinnici, Hardway, Melton, Click, McCollum, Treasurer Winner, and Deputy Clerk Blair were present.

3. Minutes:

Regular Board of Trustees Meeting of February 21, 2015

MOTION: A motion was made and seconded to approve the minutes as written

AYE: Chinnici, Hardway, Melton, Click, McCollum, Winner, Blair

NAY: None

4. Discussion regarding the Sales tax revenue report.

DISCUSSION: Sales tax revenues showed a slight increase. Jordan noted the revenues will be more realistic with a revised budget. The end of the fiscal year is June 30 and a revised budget will be implemented in the new fiscal year.

5. Discussion regarding establishment of a Town of Carlton Landing website.

DISCUSSION: Currently, the website used for "Carlton Landing" is the developer's website and the primary focus of the site is for the awareness and property availability of the development of Carlton Landing (for example, real estate availability, rental units, etc...). The board was asked to review and decide if there should be a separate website for the Town of Carlton Landing in order to inform the public of items such as established structure, ordinances, public notices and records. Preliminary review/estimate for the website development recommended "carltonlanding.org" as the website name. Board members recommended the website be ".gov" vice ".org" and that the site included "town of Carlton Landing" to differentiate from the developer's website. It was also noted that there is a line item in the budget for the nominal fee required to maintain the website.

MOTION: A motion was made to approve a town website with the name "townofcarltonlanding.gov".

AYE: Chinnici, Hardway, Melton, Click, McCollum, Winner, Blair

NAY: None

6. Discussion regarding a town attorney for the Town of Carlton Landing.

DISCUSSION: Currently, the town is utilizing the developer's attorney for routine services. The Town is seeking an attorney that can tailor work toward the town of Carlton Landing to avoid a conflict of interest with the developer. The town is considering a Carlton Landing resident, Martha Blackburn, and is awaiting a proposal to the board.

ACTION: None

7. Discussion regarding progress toward preparation of a General Obligation Bond package for the Town of Carlton Landing.

DISCUSSION: At the time of the meeting, there was no new information available as the board is waiting on the package preparation. The TIF review committee met in early March and will meet again on 13 April to vote on whether or not the project is in keeping with the plan. After an approved package by the planning commission, the project package will be reviewed by board of trustees for approval.

ACTION: None

8. Discussion regarding future public safety concerns with Officer Tolman.

DISCUSSION: Officer Tolman addressed a few issues related to Golf Cart Safety, Lake Safety, and Road Safety. Specifically, personnel operating a Golf Cart must possess a driver's license and the golf cart must proper lighting and safety gear. Due to several calls on the subject, he recommended a change to the ordinance to reflect speed requirements, lighting and safety requirements. In addition, care should be taken by all residents and guests to ensure lake equipment (i.e. kayak, paddleboards, etc...) should be locked to prevent improper or unsupervised use. Finally, our winding roads from the highway to the town center have specific posted speed limits and can be hazardous without sufficient guard rails in a few places. Drivers, in general, are not following posted speed limits. Further, residents and guests should take caution to keep children and toys out of the street and be properly supervised while playing.

ACTION: None

9. Discussion, Consideration and Possible Adoption of a resolution calling elections to occur at the Biennial Town Meeting on April 7, 2015.

DISCUSSION: In accordance with the Town Meeting Act, Resolution 16 was proposed with the agenda for the special meeting and elections.

MOTION: A motion was made to approve Resolution 16 as written.

AYE: Chinnici, Hardway, Melton, Click, McCollum, Winner, Blair

NAY: None

10. Discussion regarding the Biennial Town Meeting on Tuesday April 7, 2015 and the required voting and election process.

DISCUSSION: The Biennial Town Meeting will be held at 6:30 p.m. at 10B Boulevard (White School Building with blue doors). Voters must be registered for 30 days prior to the election. Candidates must be registered to vote for 6 months. Current board members should fill out candidacy statements and if there are additional candidates for each position on the date of the election there will be a counted vote. If there are no additional candidates there will be a vote by acclamation.

ACTION: None

11. Opportunity for public comment.

- Steve Winner announced he was working with Department of Transportation regarding Carlton Landing signage on the highways.

- Jeremy Tolman announced will take delivery of the Fire brush truck at the end of March.

12. Comments and questions by governing body members regarding items for future consideration.

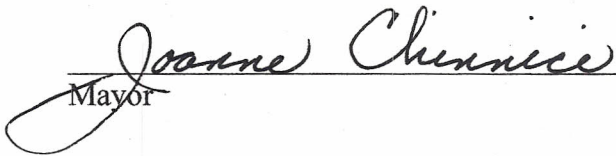
ACTION: None

13. New Business: any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

ACTION: None

14. Adjournment.

The Meeting was adjourned at 8:55

  
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Mayor

Attest:

  
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Town Clerk

